

**Oahe Child Development Center
Policy Council Meeting Minutes
Monday, May 22, 2023**

Policy Council Members Present: Matt Owens, Nick Tucker, Alicia Sevier and Courtney Geigle.

OCDC Staff Present: Sue Glodt, Kim Leiferman, Karla Baus.

Call to Order: 6:00 pm

Quorum Established: 6:00 pm

Approval of Agenda: Motion to approve agenda with the addition of Janice under Resignations made by Matt, 2nd by Alicia, motion carried.

Announcements: none

Consent Agenda:

Minutes

EHS Monthly Report

HS Monthly Report

Meals/ Snacks

Financial Statement

Credit Card Statement

Motion to approve Consent Agenda made by Nick, 2nd by Matt, motion carried.

Board Report: Alicia reviewed Board meeting items with the group.

Old Business:

Parent Activity Fund – Discussion regarding using Parent Activity Fund to support the Harvest of the Month program where all children in EHS and HS benefit from the great program. Motion to approve Parent Activity Fund to support Harvest of the Month program made by Alicia, 2nd by Nick, motion carried.

New Business:

Personnel Policy and Procedures Manual – Sue reviewed areas of tracked changes/updates. Motion to approve updated Personnel Policy and Procedures Manual made by Matt, 2nd by Nick, motion carried.

Community Assessment Updates – Sue reviewed Community Assessment Updates. Motion to approve updates made by Matt, 2nd by Nick, motion carried.

Bush Grant Application – Sue reviewed the Bush Grant application criteria with the council. Motion to approve Bush Grant application made by Alicia, 2nd by Matt, motion carried.

Healthy Kids Day Parent Meeting – Parents shared feedback regarding the event. Families said they had a great time.

Resignations – Sandy Blair, Justin Doolittle and Janice Booth – Motion to accept resignations made by Matt, 2nd by Nick, motion carried.

Training:

Human Resources - Karla – Karla shared information regarding services and procedures in the human resource area.

Coaching – Betty shared information regarding coaching services to staff.

Motion to adjourn at 6:32 pm made by Matt, 2nd by Alicia, motion carried.

Next Regular Meeting – June 26, 2023 - 5:30 p.m. Dinner, 6:00 p.m. Business Meeting